

Inaugural meeting of the South Holderness Internal Drainage Board  
Held at Frank Hill & Son's offices 18 Market Place, Patrington  
On 4<sup>th</sup> April 2013 at 10.00am

**PRESENT**

J Maston – Preston  
A Styche - Preston  
C Martinson – Keyingham  
H Sadler – Keyingham  
M Cook – Thorngumbald  
A T Annison – Thorngumbald  
T Williams – Ottringham  
M Jackson – Ottringham  
G Lount – Skeffling  
G Nettleton – Winestead  
Councillor Peter Turner East Riding of Yorkshire Council

**IN ATTENDANCE** Mr Ralph Ward

Mr Ralph Ward took the Chair and opened the meeting.

1. No Apologies

2 a. **Election of Chairman**

Mr John Maston was proposed by A Styche and seconded by C Martinson and unanimously elected Chairman.

Mr John Maston then took the Chair

Mr Maston welcomed Mr P Turner representing East Riding of Yorkshire Council and thanked those members of the original Boards some of whom were sadly no longer with us for their effort bringing The Boards to this historical moment.

The Chairman noted that it gave us the opportunity to move the boundary of The IDB to include all the catchment areas and this would allow us to take over the maintenance of the main rivers if the Environment Agency was neither willing nor able to do so.

2 b. **Election of Vice Chairman**

Mr Chris Martinson was proposed by T Williams and seconded by M Jackson and was unanimously elected Vice Chairman.

3. **Chairman's Expenses**

It was proposed by C Martinson and seconded by G Nettleton that these be allowed at the discretion of the Chairman and settled on a 6 monthly basis, this was unanimously approved by The Board. There was a suggestion from G Nettleton that the Chairman look at fixed payment . The Chairman agreed to look at after 6 months.

4. **Appointment of Clerk**

Mr Ralph Ward was proposed by C Martinson and seconded by M Cook and unanimously elected Clerk.

**5. Minutes of the SHIDB Consortium Meeting Held 9 January 2013**

Having previously been circulated these were approved by The Board and signed by the Chairman

**6. Matters Arising**

There were no matters arising other than to be dealt with later.

**7. a. Preston Drainage Board**

Having previously been circulated these were approved by The Board and signed by the Chairman

**b. Thorngumbald Drainage Board**

Having previously been circulated these were approved by The Board and signed by the Chairman

**c. Keyingham Internal Drainage Board**

Having previously been circulated these were approved by The Board and signed by the Chairman

**d. Ottringham Drainage Board**

Having previously been circulated these were approved by The Board and signed by the Chairman

**e. Winestead Drainage Board**

Having previously been circulated these were approved by The Board and signed by the Vice Chairman

**f. Skeffling Drainage Board**

Having previously been circulated these were approved by The Board and signed by the Vice Chairman

**8. Matters Arising from 7 above**

There were no matters arising other than to be dealt with later.

**9. Byelaws**

The draft Byelaws having previously been circulated were amended by the meeting. It was proposed they were adopted by M Cook and seconded by C Martinson. The Byelaws were unanimously accepted, sealed and signed by the Chairman and Clerk.

**10. Standing Orders**

The draft Standing Order having previously been circulated were amended by the meeting. It was proposed they were adopted by M Cook and seconded by T Williams. The Standing Orders were unanimously accepted, sealed and signed by the Chairman and Clerk.

**11. Financial Regulations**

The draft Financial Regulations having previously been circulated were amended by the meeting. It was proposed they were adopted by M Cook and seconded by C Martinson. The Financial Regulations were unanimously accepted, sealed and signed by the Chairman and Clerk.

**12. a Bank Account**

The Clerk outlined facilities available at Barclays Bank in Patrington. It was proposed by M Cook and seconded by C Martinson that Barclays Bank Plc be appointed bankers to The Board and that there be a Business Current account and a Business Deposit account. That the Bank be requested to honour all cheques and the current and deposit accounts signed by any 2 of the 3 signatories being Chairman J Maston, Vice Chairman C Martinson , Clerk R E Ward.

**b. VAT**

The Clerk outlined a request to HM Revenue & Customs requesting The Board be registered this was refused and it was pointed out to The Board that they would operate under the Land Regime under the Land Drainage Act and could reclaim VAT under VAT 126 Form, The Board was happy with that situation.

**13. a Insurance**

The Clerk has put in place a continuation of the 2 Insurance Policies currently in operation with Towergate Insurance. The Board authorized The Clerk & The Chairman to meet with Mr J Cook of Towergate to agree in detail the cover required.

**b. Members Code of Conduct**

The draft Members Code of Conduct made available at the meeting were amended by the meeting. It was proposed they were adopted by M Cook and seconded by C Martinson. The Members Code of Conduct were unanimously accepted, sealed and signed by the Chairman and Clerk.

**c. Health & Safety Policy**

The Clerk presented the existing 2008 Health & Safety Policy as agreed by The Board that this be used as interim policy subject to The Clerk having an update by Richard Shepherd. It was proposed by G Nettleton that Health & Safety be included on every further Agenda this was agreed.

**14. Website**

The Clerk had received a quote from his website provider of approximately £1,000 to provide the required website, as this was a statutory requirement it was agreed to proceed on this basis.

**15. Drain Clearing at Hedon Haven & Stone Creek**

The Chairman reported that he had met with Richard Benyon MP and hoped that this had helped facilitate the granting of approval for the works. The Vice Chairman noted that MMO/CEFAS were requiring payment of £6,500 for the Licence in addition to Keyingham Boards Clerks costs of £3040. He did report that Stone Creek was virtually completed and that the works had been very satisfactory except that the engine failed on the last day, it was hoped that the boat would be repaired and start week commencing 8 April 2013 and after 1 or 2 days would proceed to Hedon Haven. The Clerk reported that the MMO had only advised us of the CEFAS charge and had not advised that charges were on a hourly basis for any work. The Clerk would look into further before they got paid, he would also chase payment from the Crown Estate and others. The Clerk noted he has sent a press release to the Holderness Gazette but they had used a photograph and editorial comment from a Mr Paul Taylor The Clerk would send an open letter to the Holderness Gazette thanking all those who had contributed.

**16. Sand Le Mere Scheme**

The Scheme was in the hands of the East Riding of Yorkshire Council who had funds made available by Environment Agency. The Council were trying to agree entry onto Stuart Smales Land for Survey purposes.

**17. Humber Management Scheme**

A copy of this had been previously circulated and a discussion took place on this matter.

**18. Plans of New Board Area**

Plans were presented to all Members

**19. List of Board Members & Details**

The Members were asked to amend this. It would be re circled at the next meeting.

**20. a Any other Business**

The Clerk pointed out it would be necessary to apply for a Differential Order it was agreed that he start this process.

**b.**

3 meetings had been arranged between The Chairman Vice Chairman and The Clerk to discuss the extension of The Board Area. A meeting had been held on 20<sup>th</sup> March 2013 with Andrew Fallows & Robin Clarke of The Crown Estates The Crown Estates were to discuss and come back to us. A meeting is arranged with A McLachlan East Riding of Yorkshire Council 24 April 2013. A meeting is arranged with Joe Noakes of the Environment Agency 25<sup>th</sup> April 2013.

**c.**

ADA it was noted the following meetings were to be held and the Board members are welcome and asked to inform the Clerk their wishes to attend.

ADA Northern meeting at South Cave on 16<sup>th</sup> May 2013

ADA Northern have taken a stand at Yorkshire Show on 9 – 11 July 2013. It was agreed by the Board it would contribute £100 to this.

ADA demonstration Wednesday 17 July details can be obtained from the Clerk.

ADA AGM London 13 November 2013 details later.

**d.**

The Clerk had received an invitation to the East Riding of Yorkshire Council Waterways Partnership Joint Technical & Community Forum meeting on 9 May 2013. It was agreed by Councillor P Turner that we would be represented possibly by Councillor A Hodgson


**e.**

Councillor P Turner pointed out the extensions of the Board area to include the whole catchment is an important step and must be taken.

**21. Next Meeting**

It was agreed this would be an introductory tour of the Boards Area to commence at The Limes Preston on Thursday 27 June 2013 at 10.00am

There being no Further Business the meeting was closed at 12.30pm

Chairman's Signature.....  .....Date..... 4.6.13 .....

Mr